**FORGET ME NOTS**

NOTICES

* Please read all information that goes home.
* Anything that needs to be signed and returned, please do so. By not doing so, your child could miss special events.

PARKING (112 Bouton Street Location)

* There is to be NO PARKING in front of the school.
* Everyone must pull in the back between the hours of:

7:30 AM - 9:30 AM & 4:45 PM - 5:30 PM NO EXCEPTIONS

TUITION

* All tuition is to be paid in cash or money order, no checks will be accepted.
* Tuition is to be paid every Monday

LUNCHES

* Parents must supply their child’s lunch box
* We are required by State Law, that all of the school lunches have a ICE PAK.
* Be sure to label their lunch and provide
* Peanuts and any other nuts are not allowed in school.
* Please do not send frozen dinners and prepare all dried foods before sending them to school for lunch, when heated they get too hot for the children

SNACKS

* Morning and afternoon snacks will be provided with water, milk or 100% fruit juice
* Snack menus are posted on the family information board.

NUTRITION

* Candy and sodas do not meet the nutritional guidelines for preschoolers and therefore prohibited.
* Why not try a fruit or vegetable? (See nutrition policy)

SHOW & TELL

* Show-N-Tell is on, Wednesday, please make an effort to send your child in with his/ her item for that day. Children are very sad when they don’t have their Show & Tell.
* toys are not to be brought from home except on specified days

CLOTHING & SUPPLIES

* Please leave at least 2 spare outfits in your child’s cubby labeled with their name on it.

ABSENCES

* Please call and let a staff know if your children is going to be absent for any reason.

LATE PICK-UP

* Please keep in mind there is a $2.00 per minute charge when your child is picked up late.
* Synchronize your watch with our clock in order to avoid any misunderstanding.

HOLIDAYS

* Please refer to the Holiday closing schedule for the school year.

READING

* We encourage all parents to read to their children
* Open up a book for your child and you’ll open up a whole new adventure.

SCHOOL ATTIRE

* Sneakers or rubber soled shoes must be worn everyday.
* SNEAKERS ARE PREFERRED
* Crocs, slide ons, and sandals are prohibited

LATE PAYMENT

* There is a $5.00 per day fee when tuition is not paid on Mondays.
* We can only accept Cash or Money orders for payment, NO CHECKS PLEASE !
* Children will not be able to return until payment is made in full.

\*\* Under no circumstances will children be accepted after 9:30AM without authorization.

\*\* Children must have a doctor’s note when staying home for more than 3 days with a certain sickness in order to return to school.